Summary notes from informal consultation meeting between the University and the Trades Unions

13.01.2022

**Present:**

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| Ruth Kinahan, Policy Manager  Jessica Oldershaw, Reward and Policy Officer  Les Wright, Director of Occupational Health and Safety | David Chivall, President, UCU  Aris Katzourakis, Co-Vice-President, UCU  Peter Belk, Branch Chair, Unite  Rod Bowes, Branch Chair, Unison |
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Apologies: Julian Duxfield, Director of Human Resources

The meeting had the following agenda:

1. Notes of the last meeting

2. Matters arising

3 Arrangements for Hilary term

4. AOB

1. Notes of the last meeting
2. Matters arising
3. Hilary term arrangements

* Les to feedback to HMAG concerns about clarity of message on when to wear masks.
* Les to find out fire safety advice for training during WFH
* Les to ensure that changes in transmissibility have been taken into account in expectations for teaching in HT
* Les to discuss possibility of deployment mobile ventilation devises with Estates
* Les to look into provision of FFP2 and FFP3 masks to staff required to work on site

4. AOB

* Jess to add NWW and recruitment to a future agenda

**Date of next meeting**

The next meeting will take place on Thursday 3 February from 10.00– 11.00.