# PVC Recruitment Panel

## Panel Membership

**Chair:** PVC (People)

**Secretary:** Sue Morris

recruitment.protocol@admin.ox.ac.uk

**Members:**
- Humanities: Professor Daniel Grimley (Deputy Head of Division and Associate Head (Research))
- MPLS: Professor Matt Jarvis (Associate Head of Division (People))
- Medical Sciences: Professor Helen McShane (Deputy Head of Division for Translation and Personnel)
- Social Sciences: Professor Margaret Stevens (Associate Head of Division (Personnel and Equality))
- Senior Tutors: Dr Caroline Mawson (Wadham/Parks) [reserves Dr Mark Wormald (Corpus Christi) and Dr Anne Mullen (LMH)]

## Process

- A set of process charts and revised guidance documentation are now available on the [Recruitment Protocols](#) webpage.
- 5 day rolling submission deadline prior to meeting date

## Timings

- Panel meetings are currently scheduled for:
  - Tuesday 30 June
  - Friday 10 July
- Panel feedback to Division 1-2 working days

## Reporting requirements

- Further information to follow w/c 15 June 2020
### Registrar's Recruitment Panel

<table>
<thead>
<tr>
<th>Panel Membership</th>
<th>Process</th>
<th>Timings</th>
<th>Reporting requirements</th>
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</thead>
</table>
| **Chair:** Registrar  
**Secretary:** Georgia Binning  
recruitment.protocol@admin.ox.ac.uk | • A set of process charts and revised guidance documentation are now available on the Recruitment Protocols webpage.  
• 5 day rolling submission deadline prior to meeting date. | • Panel meetings are currently scheduled for:  
Thursday 28 May  
Tuesday 9 June  
Monday 22 June  
Tuesday 7 July  
Wednesday 22 July  

• Panel feedback to Division 1-2 working days | • Further information to follow w/c 15 June 2020 |
| **Members:** | | | |
| • Dr Robert Easton (Pro-Vice-Chancellor (Development and External Affairs))  
• Kevin Rodd (Divisional Secretary and Chief Operating Officer, GLAM)  
• plus one Divisional Registrar and two other (non-DR) SLT members. | | | |
# Senior Appointments Panel

<table>
<thead>
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<th>Reporting requirements</th>
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<tbody>
<tr>
<td><strong>Chair:</strong> Vice-Chancellor</td>
<td>• Process available at: <a href="https://hr.admin.ox.ac.uk/recruitment-protocol#collapse1959326">https://hr.admin.ox.ac.uk/recruitment-protocol#collapse1959326</a></td>
<td>• SAP meetings are currently scheduled for:</td>
<td>• For input to panels: further information to follow w/c 8 June 2020</td>
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<tr>
<td><strong>Members:</strong></td>
<td>• Cases will be considered at the regular monthly SAP meetings</td>
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<tr>
<td>• Professor Anne Trefethen (Pro-Vice-Chancellor (People and GLAM))</td>
<td>• In line with the normal procedures urgent cases may be dealt with by correspondence</td>
<td>• Paper deadlines are usually two weeks in advance of the meeting. Divisions communicate their own deadlines to departments</td>
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<td>• Professor Patrick Grant (Pro-Vice-Chancellor (Research))</td>
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<td>• As output from panels:</td>
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<tr>
<td>• Professor Martin Williams (Pro-Vice-Chancellor (Education))</td>
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<td>• Decisions</td>
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<td>• Feedback</td>
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<td>• Minutes (as per usual SAP procedures)</td>
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