# Generic job description and selection criteria

|  |  |
| --- | --- |
| Job title | Researcher |
| Department | Humanities/Social Sciences |
| Grade and salary | Grade 7 |

## Job description

### Overview of the role

Reporting to the [Principal Investigator/Programme Director]. The post holder is a member of a research group with responsibility for carrying out research for [a discrete area of a large project or for a small project]. The post holder provides guidance to junior members of the research group including research assistants, PhD students, and/or project volunteers.

### Responsibilities/duties

* Manage own academic research and administrative activities. This involves small scale project management, to co-ordinate multiple aspects of work to meet deadlines
* Adapt existing and develop new research methodologies and materials
* Prepare working theories and analyse qualitative and/or quantitative data from a variety of sources, reviewing and refining theories as appropriate
* Contribute ideas for new research projects
* Develop ideas for generating research income, and present detailed research proposals to senior researchers
* Collaborate in the preparation of research publications, and book chapters
* Present papers at conferences or public meetings
* Act as a source of information and advice to other members of the group on methodologies or procedures
* Represent the research group at external meetings/seminars, either with other members of the group or alone
* Carry out collaborative projects with colleagues in partner institutions, and research groups

## Selection criteria

### Essential

* Hold a relevant PhD/Dphil, together with relevant experience
* Possess sufficient specialist knowledge in the discipline to work within established research programmes
* Ability to manage own academic research and associated activities
* Previous experience of contributing to publications/presentations
* Ability to contribute ideas for new research projects and research income generation
* Excellent communication skills, including the ability to write for publication, present research proposals and results, and represent the research group at meetings

### Desirable

* Experience of independently managing a discrete area of a research project
* Experience of actively collaborating in the development of research articles for publication