**TRAINING BOOKING FORM**

Please email completed form to [sit-administration@admin.ox.ac.uk](mailto:sit-administration@admin.ox.ac.uk)

|  |  |
| --- | --- |
| NAME |  |
| DEPARTMENT/  COLLEGE |  |
| POSITION |  |
| TEL. |  |
| EMAIL |  |

|  |  |
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| TRAINING SESSION | DATE OF COURSE (DD/MM/YY) |
| Right to Work (Departments) |  |
| Right to Work (Colleges) |  |
| Tier 1 Global Talent |  |
| Tier 2 |  |
| Visitors |  |
| Tier 5 |  |

**TIMETABLE**

|  |  |  |  |
| --- | --- | --- | --- |
| DATE | TIME | COURSE | LOCATION |
| Thursday, 20 February 2020 | 14:00-16:00 | Tier1 | Room 4, Wellington Square |
| Thursday, 27 February 2020 | 14:00 -16:30 | Tier2 | Room 4, Wellington Square |
| Monday 02 March 2020 | 14:00 -16:00 | Right to Work (Departments) | Room 3, Wellington Square |
| Thursday 12 March 2020 | 14:00 -16:00 | Right to Work (Colleges) | Room 12, Wellington Square |
| Wednesday, 18 March 2020 | 14:00-15:00 | Visitors | Room 3, Wellington Square |
| Wednesday, 18 March 2020 | 15:15-16:15 | Tier5 | Room 3, Wellington Square |
| Monday, 23 March 2020 | 10:00-12:00 | Tier1 | Room 3, Wellington Square |
| Friday, 03 April 2020 | 10:00 -12:30 | Tier2 | Room 3, Wellington Square |
| Tuesday 07 April 2020 | 10:00-12:00 | Right to Work (Departments) | Room 3, Wellington Square |
| Thursday, 16 April 2020 | 14:00-16:00 | Right to Work (Colleges) | Room 3, Wellington Square |
| Wednesday, 22 April 2020 | 14:00- 15:00 | Visitors | Room 4, Wellington Square |
| Wednesday, 22 April 2020 | 15:15-16:15 | Tier5 | Room 4, Wellington Square |